

# PRE-INSTALLATION CHECKLIST

It is dangerous to climb or walk on your roof, so only do it if you accept the liability in case of injury.  
Consider calling an insured roofing contractor instead.

**WORK ORDER NUMBER:**

**DATE:**

**CONTRACTOR:**

**SITE LOCATION:**

**SUMMARY OF WORK TO BE PERFORMED:**



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## HAVE THE FOLLOWING CONDITIONS BEEN MET PRIOR TO PROJECT START?

ITEM	Y/N	COMMENTS
Have potential issues been noted in writing?	<input type="checkbox"/>	
Do all parties have a clear understanding of the work to be performed?	<input type="checkbox"/>	
Have all applicable licenses and permits been obtained?	<input type="checkbox"/>	
Have all materials been ordered?	<input type="checkbox"/>	
Are materials scheduled to be delivered to work location in a timely manner?	<input type="checkbox"/>	
Have any additional issues or damage been identified during the pre-installation inspection?	<input type="checkbox"/>	
Has the work site been properly secured to prevent unnecessary damage?	<input type="checkbox"/>	
Has the surrounding landscape been reasonably and properly secured to prevent unnecessary damage?	<input type="checkbox"/>	
If applicable, has a dumpster been delivered to the work site?	<input type="checkbox"/>	

## ADDITIONAL NOTES/COMMENTS:

